

## La Salle Community Center Minutes

Date: April 18, 2006

Present: Paul Phirmer, Norm Davy, Wanda Talbot, Barbara Agland O'Connor, Sandy Plouffe, Dwight Seymour, Cindy Pearce, Jeff Marshalok, Brad Day, Angie Dick, Paul Champagne

Regrets: Dennis Gerbrandt

1. Recognition of Quorum
2. Approval of Agenda: Barbara 1st, Jeff 2nd, Carried
3. Approval of March 20<sup>th</sup> 2006 Minutes Brad 1<sup>st</sup>, Wanda 2<sup>nd</sup>, Carried
4. Business arising from March 20 Minutes,
  - **Agenda and Minutes** to be sent via email prior to meeting for everyone to review. Please send agenda items to Norm/Paul.
  - **Action Item list:** to outline tasks needed to be done and by whom/when.
  - Dwight Motioned to move **Meeting Dates to every 2<sup>nd</sup> Monday** of the month, Barbara 2<sup>nd</sup>, Motion Carried.
  - **Denise Gerbrandt resigned** from his position as Director at Large due to other commitments. Paul read his resignation letter to the board.
  - **Cleaning of hall.** 3 people came forward in response to advertisement. Paul made a motion to hire Louie Boulet for the position. Norm 2<sup>nd</sup>. Motion Carried. Hourly wage of \$12/hour. Review after 3 months.
  - **Tables** recovered from Kingswood.
  - **Contract with Dance** needs to be redone. Cindy and Paul to meet in May.
  - **Groups using the C.C.**
    - ✓ Cindy reviewed the calendar and there are not many groups coming in that generate income.
    - ✓ Norm, Jeff, discussed the possibility of having a tiered system whereby we look at having not for profit groups pay one fee, profit groups another and then we would have straight rentals. Brad comments that in years past we have not charged special interest groups as it was deemed that the CC was to support the community groups. Dwight suggests that we may have special interest groups in the community donate time for projects instead. Dwight will look into this kind of system further and report back to us.
  - Cindy passed out **supplier list for dispensers.** We have several dispensers in storage. Louie will put up and check to see if we need more. Cindy to follow through.
  - **Yoga:** There is a possibility of a fall program. Fee needs to be discussed.
  - **Maintenance: Water problems** in bathrooms. Jeff to get Al to fix and make a list of any taps etc that need to be fixed.

## 5. Director Reports:

- **Sports: Late registrations:** There are now over 40 since last report. Denise has the list of patronage fee collected and not collected. Paul to get list from Denise and distribute to Norm, Wanda. (For volunteer list). Wpg leagues start this week. Coach's clinics start this week. Coaches have been contacted and teams are set up. Equipment needs are being worked on. Brad to get a list to Jeff ASAP. Shed was broken into over the winter and nets need to be repaired. Brad to contact Stacy Plouffe to convene soccer.
- **Grounds and Maintenance:** This Saturday the 4 H group will be doing a ground clean up. Crushed rock and culverts are going in this weekend to create walkways into fields. Concession stand will be started this weekend in Pauls shop. It will be done by Soccer On May 4<sup>th</sup>. It will be built on a trailer so it is moveable. Cost to be reclaimed by proceeds. The shed will be moved and turned into a storage shed for the tractor and equipment.
- **NCFC:** Paul C shared a summary report of the meeting held at Dr Harper's office regarding results of survey with the board. (See Report to the board April 18<sup>th</sup> 2006) Paul will have a written copy ready to distribute to the board prior to May 2 for board members to review. Paul moved to have the report accepted, Norm 2<sup>nd</sup>, Motion carried
- **Fundraiser Report:** Field Project underway. Ducks for bucks underway. Norma Wiens is in charge of the pancake breakfast. Will be held on the Monday of May Long Weekend. June 3<sup>rd</sup> is Summer Fest. Lots of activities are planned for the day.
- Angie proposes that in looking at events it may be beneficial to consider concentrating on a few major events throughout the year to focus on and this may help with sponsorship and with individual donations.
- Angie reports that she will be resigning from the board after the summer fest is over.
- **Social Director:** Gymnastics. The program needs more mats. They are currently using Kim's mats from the wellness center. Wanda would like to pay the junior teacher \$40 for her help and would like to thank Kim with a 50% discount on her newsletter renewal. Dwight Motioned, Jeff 2<sup>nd</sup>, Motion Carried. Wanda to look at finding mats to purchase Wanda needs an updated list of volunteers.
- **Treasurer:** Liz has two power smart programs that we can look at to see if there are any ways to reduce utility costs. 9 checks went missing. A stop payment has been put on them and Paul will reissue and deliver new checks personally and immediately. Reviewed Monthly balance statement. 1<sup>st</sup> check from the curling clubs cost sharing agreement went

through. One of the donations for the winter carnival has come through us. Field Project: The question was raised whether the crop insurance has come out yet. Angie reports it has and it is sitting in our charitable donation fund, and needs to be transferred. Angie will email Kelly Dalke.

- It was noted that any individual who writes a check donating to the CC can write it to the La Salle Charitable Foundation.

## **6. New Business:**

- Monica Casiano is interested in the treasurers position She has her CA and is going to be designing our website for us.
- Thank you to Jeff for changing the signs!!
- Norm reviewed his Projected Operating Statement with the board. He highlighted a few points. What is our wish list? What is the NCFC list? How can we synchronize our approach between the two groups, to help prevent upsetting sponsors. He proposes someone to take the lead in co-ordinating this. He would like to put a action plan in place of what do we want to see happen in the next 3-5 years.
- Jeff proposes that we set up a system of recognition for sponsorship. Through a tiered sponsorship system (gold, silver, bronze) and signage. We need to have a plan in place where fundraising with both groups is not in competition with each other.
- A motion is made by Norm to hold a meeting with the board just around fundraising. Cindy 2<sup>nd</sup>, Motion carried. Date to take place sometime in May. Norm agreed to facilitate.
- Security Cameras: Looking at 4 cameras to be placed outside in various spots. We will run the wires.

Meeting adjourned: 10:45 pm.