

## **La Salle Community Center Meeting Minutes: March 12, 2007**

**Attendance:** Darren Van Nieuw Amerongen, Carol Marshalok, Stephanie Dufresne, Barb Agland O'Connor, Brian Kostal, Dave Bosc, Lynne Schoofs, Becky Hiebert, Lynne Elke, Wanda Talbot, Dwight Seymour, Clare Agnew, Gerry Gluska, Annette Dion, Ron Hiebert, Pam Sellers

**Regrets:** Bariane Van Nieuw Amerongen

### **1. Recognition of Quorum**

### **2. Approval of Agenda**

Lynne S. 1<sup>st</sup>, Wanda 2<sup>nd</sup>, Carried

### **3. Approval of Feb. 12th Minutes**

Lynne S. 1<sup>st</sup>, Becky 2<sup>nd</sup>, Carried

### **4. Business arising from minutes:**

- Darren reviewed numerous accomplishments from previous LSCC Board and thanked existing and past members.
- Directors were asked to give their reports and Action Items from last meeting would be reviewed at the same time.

### **5. Directors Reports:**

#### **Hall:**

- Brian advised the renovations to the Hall would be completed in the next couple of weeks as well as the installation of the fire alarm system. Completed to date: New countertops and sinks in bathrooms, new ceiling tiles, storage room built, drywall (1 wall) and fix bulkhead, taping and sanding and one coat of primer applied.
- (A) Dwight to submit invoices for renovation purchases to date.
- Discussion took place about hiring a professional painter to paint inside of Hall if budget allows.
- (A) Carol and Dwight to get quotes for painting of hall. LSCC to supply the paint.
- Appointment has been set for this week with a locksmith to change locks. Discussion around what locks should be changed and who should get keys. A sub-committee was formed to set up a keyholder policy and new list. Members are Brian, Dwight and Carol.
- (A) Carol, Dwight and Brian to meet and set-up keyholder policy and list.

- Need some notice when Curling Club uses Hall kitchen. Some items were misplaced and missing from kitchen. What is our agreement with Curling club regarding use of kitchen?
- (A) Darren to contact Jim McIlroy to clarify curling lease agreement regarding kitchen usage.
- Need to be more timely in paying liquor invoice after socials. Invoice should be paid on the Monday following the social.
- (A) Clare to give liquor invoice to Stephanie for payment for Winter Carnival Social.

### **Grounds and Maintenance:**

- March – Getting ready for Spring.
- Dave and Dwight reported the hay bales placed around the Curling Arena are starting to rot and need to be removed ASAP.
- (A) Darren will ask Jim McIlroy about removing the hay bales and will report back to Dave and Dwight.
- Antifreeze has been changed in the tractor.
- Outdoor skating rink is now closed for the season.
- (A) Dave and Dwight will arrange to repair outdoor lights on the rink and by the cameras.
- (A) Dave and Dwight will scrape the slush from the parking lot before the Ladies Curling bonspiel.

### **Communications:**

- Barbara asked if LSCC board members had items to add to the next community newsletter. Annette confirmed the Spring Tea has been cancelled for this year.
- (A) Barbara to call Lori Dufresne for information about Nursery School Registration deadline to add to the newsletter.
- Discussion took place about future distribution of the monthly newsletter because of the recent change from postal outlet to super mail boxes. Distribution used to be free of charge with newsletter being placed in everyone's mail boxes. Canada post charges \$79.00 plus tax for this service to our super mail boxes. Barbara has started negotiations with Canada Post to allow free distribution of our newsletter as it is non-profit.
- (A) Barb to continue negotiations with Canada Post and report back to the Board at the next meeting.

### **Social Report/ Fundraiser:**

- **Winter Carnival**
- Clare reported this year's carnival was a success. Great reviews received for the children's entertainer, Hot shot competition, curling, face painting, snow sculptures, dunk tank. 243 snowmobile rides were given and \$1,229 worth of event tickets were sold.
- Approximate funds raised: \$10,440.
- Identified the need for more volunteers for next years winter carnival.
- **Social January 27<sup>th</sup>** – Band “Change Up”
- The social was a huge success making a profit of \$2,964.87.
- Discussion took place about booking the band for a second social in the near future.
- **Next event – Summer Carnival**
- Lynne Elke proposed combining the Summer Carnival with the Ball Tournament to maximize attendance. Discussion took place and it was decided to keep the two events separate. A summer carnival committee will be formed to pick a date and start planning the carnival. It was suggested to add lawn bowling/bocce ball.
- To keep track of all the fundraising/social activities, it was suggested to make a calendar and distribute at next meeting.
- (A) Lynne E. and Becky to make up a calendar tracking community Fundraising and Social activities.
- **Annual Baseball Tournament**
- Ball Tournament date will be July 7<sup>th</sup>.
- **Cash Calendars**
- Becky will give Cash Calendar announcement information for the next newsletter to Barb.
- Cash Calendar draw date to be changed from Mondays to Thursdays instead. One LSCC board member must be present for draws.
  - MOTION: To change the draw date for the Cash Calendar to the 2<sup>nd</sup> Thursday of every month starting January 10<sup>th</sup> 2008.
 Moved: Becky Hiebert, Seconded: Lynne Saurette Approved
- **Other Fundraising**
- Discussion about the Sponsor and Acre fundraiser. It was decided to try something new this year. Suggestions included Bingo Bowl event.
- (A) Becky to look into further as possible fundraising event.

## Sports:

- Clare reported 252 kids registered for Macdonald sports at this year's registration. Coaches for all the teams have been found. Representatives for each sport are as follows: Soccer – Stacey Plouffe, Softball – Doug Fehr, Baseball – Denis Gerbrant.
- A notice will appear in the next newsletter asking for the return of all outstanding team shirts and uniforms. Quite a few missing.

- (A) Clare will approach local businesses for sponsorship of new uniforms.
- Discussion took place about establishing “standard fees” for teams (baseball/soccer/football) not registered through Macdonald but still using LSCC Fields. An agreement addressing this issue is forthcoming from Football Club but not yet received.
- (A) Clare to contact Football Club President – Kerri Molloy to get a status report on the agreement.

### **NCFC:**

- Gerry Gluska is awaiting information from the town of Beausejour about a Community Centre recently built in their town. Their experience and approach to the project might provide useful information to the NCFC committee going forward.
- Lynne E. indicated that the RM holds \$20,000 paid as a penalty for the Community of Lasalle as a result of a surveying mistake of 2 Riverview lots. A formal letter needs to be sent to the RM asking for the funds to be transferred to the New Facility Fund Account.
- (A) Gerry to send a formal request to the RM for the transfer of \$20,000 to Lasalle New Facility Fund.
- Gerry indicated the NCFC committee will hold a meeting in the near future to assess how many existing members are still interested to serve on that board.

### **Treasurer:**

- Stephanie presented the Income and Expense statement for February as well as the Comparison Report .
- Stephanie asked Kelly Dalke to review the 2006 Financial Statements. He signed off to some negative assurance. One of his suggestions going forward was to set up a Purchase Order system.
- Kelly will not be able to provide this service next year. We need to start looking for someone in the community willing to review LSCC Financial Statements for 2007.
- Pam Sellers has accepted the position of Treasurer. Stephanie will meet with Pam in order to help with the transition.

## **6. New Business:**

- Darren identified a need for a purchasing policy for the LSCC and distribute to local suppliers. There is some confusion for suppliers as to who is approved to purchase on behalf of the LSCC. Also noted by suppliers was lead time. We need to provide as much lead time as possible when submitting orders.

- (A)Annette will create and distribute to local suppliers, a list of authorized purchasers.
- Need for new accounting software was identified. Current software does not allow for Fund accounting as well as other shortfalls. Suggestion to purchase Quickbooks.  
MOTION: To approve the purchase of Quickbooks Accounting software.  
Moved: Clare Agnew 2nd: Dave Bosc Approved
- Clarification was given by Lynne Elke as to grants available to the LSCC from the RM for 2007. A Facility Funding spreadsheet was handed out and is attached to these minutes. Annette suggested applying for a Cultural Spaces Grant.

**7. NEXT Meeting – April 9, 2007 @ 7:30PM - LSCC**

Meeting Adjourned.