

**La Salle Community Center**  
**Meeting Minutes: September 11<sup>th</sup>, 2006**

**Attendance:** Paul Pfrimmer, Stephanie Dufresne, Norm Davy, Barb O'Connor, Brad Day, Paul Champagne, Wanda Talbot, Jeff Marshalok, Liz Carriere and Dwight Seymour.

**Guests:** Lynn Elke, Clarence Shwaluk & Kerrie Meloy

**Regrets:** Sandy Plouffe, Cindy Pearce.

1. Recognition of Quorum
2. Approval of Agenda, Dwight 1<sup>st</sup>, Jeff 2<sup>nd</sup>, Carried.
3. Approval of June 12<sup>th</sup> Minutes Jeff 1<sup>st</sup>, Norm 2<sup>nd</sup>, Carried
4. Business arising from minutes:
  - Paul reviewed Action Items – see last meeting's minutes
  - Summer student didn't work out – not enough work
    - No time sheets were developed or needed.
  - Security Camera's have been put up and are working great.
    - Special thanks to Norm Manness and Gene Piasta for setup
  - Ball Tournament – lights were done
  - (A) Norm to put up signs for the security cameras – “Smile – you're on camera”.
  - (A) Jeff needs to take care of LSCC lights before end of October.
  - Jeff contacted the RM to get hydro trenched in for the football field, but we will have to do it on our own.
  - (A) Paul is responsible to upgrade LSCC door locks.
  - Paul clarified last meeting's minutes point on cost of new ball diamond back stops – costs are \$10,000 over 2 years with a donation of \$8,400 from Wallace and Wallace.
  - Barb has set the Newsletter with the new advertising costs in place. Reception has been mostly negative as expected. Board agreed to continue with the new pricing schedule.
  - Barb set up an account with Office Depot for supplies.
  - (A) Jeff will speak with Copy Plus in regards to a supply agreement.
  - (A) Jeff and Paul need to work on repairing the Sports Fields ASAP since they have large cracks in the ground – potential hazard.
    - Dirt and Water needed to repair.
  - Estimated that 5-6 kids & 2-3 families didn't pay the LSCC \$35 patronage fee this year. A better tracking system and commitment from all registration participants will be put in place for next year to ensure everyone is treated fairly.

## 5. Directors Reports:

### **Hall:** *Paul read Cindy's report*

- Hall being used on Oct 27 & 28<sup>th</sup>
- Cindy will be stepping down from the board and Brian Kostal has agreed to take over the position.
- Issues:
  - Main door key needed - supplied to Paul P by Norm.
  - Sept 30<sup>th</sup> – tables need to be set up on the 28<sup>th</sup> of Sept.
    1. (A) Paul P to find people to set up tables.
    2. (A) Dwight needs to find 2 people to bar tend
  - Cindy has more checks and cash for Liz/Steph.
  - Fall Supper Sept 24<sup>th</sup> – Kitchen to be cleaned for the 15<sup>th</sup>
    1. (A) Louis to find someone to clean the kitchen.
    2. Tables to be set up as per picture for Fall Supper.
    3. LSCC in charge of clean up – 10 people 7:30-8:30PM
      - a. Open invitation to all volunteers for help.
    4. (A) Brad to find 3 Parking lot attendants

### **Grounds and Maintenance:**

- Big THANK YOU to Paul P, Dwight, Tom B, Brian E, Marcel G and all for a great job of cutting the LSCC grass this year!!!
  - Fields / Fencing / Football Field all look great!
- Thanks Brad for organizing painting lines.
- October – look at preparing rink
  - (A) Jeff in charge of flooding ice rink again this year.
    1. Ask RM to level before flooding.
  - Six used hydro poles / light fixtures and wire is being donated.
    1. Utilities drew lines for lights.
    2. In the next few weeks we should know where to put the lights – Kerri to tell Jeff.
  - (A) Goal poles will not be removed and need to be painted.
- (A) Paul and Jeff - older storage shed needs to be turned and a door put on for storing the new tractor which will be used year round.
- Jeff expressed concern that the tractor should be operated only by a qualified volunteer that follows “strict procedures for maintenance”.
- (A) Jeff to pull together an Operator's Procedures Manual/Sheet for the new tractor.
- Snow removal is required for the rink, parking lot front and back of the building to meet fire codes.
- (A) Jeff to look after final grounds' clean up before the Fall Supper.
- (A) Jeff to re-position Play centre Dinosaur.

## Communications

- (A) Barb will put the new Hall manager contact info in Newsletter.
  - Include the new Directors at Large to the Board
    - David Bosc
    - Kristin Franke
- (A) Norm to ask Angie about the status on the Field Project Acres/Crops.
- Board agreed to keep new advertising pricing schedule in effect.
- Printer problems have been fixed.
- FYI...Barb makes up approximately 8,400 double sided pages to print the newsletter each month.

## Social Report/ Fundraiser

- Bud Spud and Steak is changed to a Halloween/Casino night on Friday Oct 27<sup>th</sup> being held at the LSCC.
- (A) Wanda in charge of heading up the event and finding volunteers.
- Ball Tournament raised \$2500.00.
- New portable Canteen will now be stored at the LSCC since we now have the new security cameras.
- Paul Casiano is no longer changing the road sign for the LSCC.

## Sports:

### Hockey & Ringette:

- Registration went well
- Skating will be done out of Domain.

### Football:

- Program is going well.
- Brad submitted estimated detailed budget
- 45 kids registered
  - 10 + under full team
  - 8 + under full team
  - Posts are up - \$1200 & \$550 balance in 2007.
  - Jersey's need to be purchased
- Kerri and Brad inform the Board that the Foot ball program wants to separate from the LSCC and operate independently.
  - Final discussion to be had post season.
  - Effective Sept. 11<sup>th</sup> the Canteen for all Football events will be operated by the football parents and 50% of the profits will be split between the LSCC and the Football program.
    - Jeff made the motion

- Brad 2<sup>nd</sup> the motion
- Carried
- Football parents want to know the record of football transactions
  - Specifically the 50/50 and end of year balance.

## NCFC

- Paul C handed out a proposal report and Clarence reviewed this roll out proposal of the community survey (see attached).
  - Looking to the board for support to move forward.
  - Three Principles they would like to put in place:
    - LSCC is it's own entity
    - What next steps are for the life of the LSCC
      - Mission/Vision/Purpose
    - Benefits to all the stakeholder groups.
  - Timeline:
    - LSCC board Sept 11<sup>th</sup>
    - NCFC Sept 19<sup>th</sup>
    - Stakeholders
    - R.M.
    - Public Workshops
  - Next steps:
    - Mission/Vision/Purpose statement review
    - Current LSCC executive bring ideas to NCFC meeting
- Paul C is resigning after the Sept 19<sup>th</sup> meeting from the LSCC board and NCFC as he can no longer commit to the time and passion needed.

### **Fundraiser Report:**

- Jeff recommends that separate committees are drawn up to head up each key area of the board to take away work from the same people who do it all the time.
  - Using the same model as the NCFC we should have a Grounds and Maintenance committee, a Sport Committee, a Canteen Committee, an Existing Facility Committee, etc.
  - (A) Norm motioned to spear head drawing up some potential org charts to start the process for the next board meeting.
  - Dwight second the motion.
  - Carried

## **Treasurer.**

- Chequing account is still dwindling
- Cash flow to improve soon as the LCC November installment is coming up.
- Paul P and Norm negotiated a new contract with the LCC.
  - \$15,500 annual base with an Aug 31<sup>st</sup> adjustment.
  - 50:50 repairs for energy savings
  - LSCC to supply 3 hall rentals/bartenders/garbage and snow removal
- \$3700 balance on the Natural Gas Bill came in at the end of this year.
  - (A) Paul P to add into the Curling Club's new calculation rental fee.
- Liz read the Net Worth Statement (see attached)
- Liz handed out multiple financial analysis statements to the board.
- Paul thanked Liz for all her efforts volunteering as the Treasurer in the past few years. This will be Liz's last meeting and is being replaced by Stephanie Dufresne.
- Paul welcomed Stephanie Dufresne to the LSCC Board of Directors as the official Treasurer. Stephanie will also be a part of the Executive Committee going forward.
- New tractor was purchased to replace older damaged tractor.
  - Emergency board meeting was called together in mid summer at Paul P's with a quorum and after much debate and analysis the decision was made to move forward with the purchase of a new JD 3203 tractor with a bucket, mower and blower.
    - Enns Brothers in Oak Bluff won the bid with the lowest price.

## **Rental Fees Proposal:**

- (A) Dwight Seymour will present his finding to Brian Kostal and initiate a new proposal and report back to the board at the next meeting.

**NEXT Meeting – October 16<sup>th</sup>, 2006 - LSCC**

Meeting Adjourned.